



***EU FP7 Project CREAM
Coordinating research in support to application of EAF
(Ecosystem Approach to Fisheries) and management
advice in the Mediterranean and Black Seas***

***Deliverable 1.7
Minutes of Coordination Meeting 2***

Start date of project: 01/05/2011

Duration: 36 months

Due date of deliverable: 30/06/2013

Lead partner for deliverable: Mediterranean Agronomic Institute of Zaragoza / International Centre for Advanced Mediterranean Agronomic Studies

WP leader: Dunixi Gabiña

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Coordinating research in support to application of
Ecosystem Approach to Fisheries and management advice
in the Mediterranean and Black Seas



**Steering Committee Report
Hotel Diplomat, Sliema, Malta
17 April 2013**

MINUTES

Meeting of the Steering Committee (Coordinators and WP leaders Coordinators)

Before the Coordination Meeting a meeting of the Steering Committee (which includes WP leaders and the Coordinators) was held from 8:30 to 9:30 on 17 April.

The meeting was attended by Coordinators and WP Leaders (see agenda in annex 1)

The coordinator (D. Gabiña, CIHEAM) and scientific coordinator (J. Lleonart, ICM/CSIC) recalled the functions of the Steering Committee and the External Advisory Committee, the Gantt Chart with a special mention to the Deliverable deadlines, and the state of the art regarding budget execution. The WP coordinators, briefly reviewed the content of each WP.

Regarding meetings, workshops, conferences and training courses, the following timetable was agreed:

- WP6 Workshop (9-10 October 2013, Split, Croatia)
- Training courses (February 2014, Varna, Bulgaria -addressed to scientists; and March 2014, Zaragoza, Spain - addressed to managers and decision makers). The programme of the courses will be elaborated in a meeting in Zaragoza (15-16 May); P. Cury and J. Vigneau are not able to attend the meeting and are requested to send their proposals for the programme before the meeting.
- Coordination meeting (7 April 2014, Barcelona, Spain)
- WP4 Workshop (8 April 2014, Barcelona, Spain)
- International Dissemination Conference (9-10 April 2014, Barcelona, Spain). The proceedings of the conference are proposed by J. Lleonart to be published in the ICM's journal Scientia Marinae.

Expenditure of the project. 40% of the total budget has been spent during the first reporting period (18 months, half life of the project), with 49% for personnel costs and 27% for travel and per-diem. These figures are as expected since the most important expenses for travel and per-diem will be at the end of the project, especially for the training courses and the International Dissemination Conference.

Attendants:

Dunixi Gabiña
Antonio López Francos
Jordi Lleonart
Francesc Maynou
Paolo Sartor
Joël Vigneau
Philippe Cury



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Steering Committee Meeting
Hotel Diplomat, Sliema, Malta
17 April 2013, 08:30 - 09:30

Annex 1. Agenda

Participants: Coordinators, WP Leaders, Scientific Officer from EC

Objective: to prepare the Coordination Meeting and the General Assembly of 18-19 May

Time	Item	Lead
08.30	1. Welcome and opening	Coordinators ¹
	2. Reminder of the Steering Committee functions	Coordinators
	3. Short review of Work Packages, Milestones and Deliverables	WP leaders ²
	4. Budget execution	Coordinators
	5. Comments on the agenda and organisation of the Coordination Meeting, the General Assembly and the WP2 Workshop	Coordinators
09.30	Closure	

¹J. Lleonart (Scientific) and D. Gabiña (Administrative)

²J. Lleonart, D. Gabiña, P. Sartor, J. Vigneau, P. Cury



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**2nd Coordination Meeting
Hotel Diplomat, Sliema, Malta
17 April 2013**

MINUTES

Opening and arrangements of the meeting

The 2nd Coordination Meeting followed the agenda (annex 1) and was attended by 23 participants (annex 2), all from the CREAM consortium.

The meeting was opened by Roberta Mifsud from the Fisheries Control Directorate, Ministry for Sustainable Development, the Environment and Climate Change of Malta, Dunixi Gabiña (IAMZ/CIHEAM) as Coordinator and Jordi Lleonart (ICM/CSIC) as Scientific Coordinator.

Antonio López-Francos acted as rapporteur.

All presentations, making reference to the Agenda Items, are available on the Intranet of the CREAM Web site: www.cream-fp7.eu following the path:

Intranet - Meetings - 2nd Coordination Meeting (Malta, 17 April 2013)

For accessing the Intranet:

User: partnercream

Password: keypartner

Item 1. Approval of the Agenda

The agenda was approved.

Item 2. Approval of the minutes of the 1st Coordination meeting

The minutes of the 1st Coordination meeting were approved. They are available on the Intranet at: 5 - Deliverables / Deliverable 1.5 CREAM Minutes of Coordination Meeting 1

Item 3. Report by the Coordinators

This report (presentation on the Intranet) made reference to the following questions:

- Activities and deliverables are on time as scheduled with some exceptions, i.e. D4.2. Annex 2 shows the project's Gantt Chart and also a summary of the Deliverables deadlines to be submitted in the forthcoming months. Intermediate reports, technical and financial, were presented. Pending activities are:
 - o WP6 Workshop (M30)
 - o WP4 Workshop (M36)
 - o Organisation of the training courses (M34 and M35)
 - o Organisation of the International Dissemination Conference (M36)
 - o Coordination meeting (M36)



- Expenditure of the project. 40% of the total budget has been spent during the first reporting period (18 months, half life of the project), with 49% for personnel costs and 27% for travel and per-diem. These figures are as expected since the most important expenses for travel and per-diem will be at the end of the project, especially for the training courses and the International Dissemination Conference.

Item 4. Review of the DoW, milestones, deliverables

Each coordinator took the floor and presented the WP led.

WP1. Project Coordination. D. Gabiña (presentation on the Intranet).

D. Gabiña briefly presented the objectives and tasks of this WP. However most of the administrative aspects were dealt with in the General Assembly.

WP2. Current understandings in stock assessment and fishery effects on ecosystems, by P. Sartor (presentation on the Intranet).

P. Sartor, coordinator of WP2 briefly recalled the objectives of the WP2: to collate and critically review the status of the existing knowledge in Mediterranean and Black Sea on aspects related to stock assessment and, in a wide context, on Ecosystem Approach to Fishery management.

The first phase of WP2 (Task 2.1 - "Critical analysis of the current understandings on the resource assessment and on the ecosystem impact of the fisheries in Mediterranean and Black Sea") has been concluded in line with the specifications of the DoW.

Sartor presented the planning of the activities of WP2 for the second phase of the project: Task 2.2 - "Comparative analysis of the management systems adopted in different countries/GSAs" is concentrated in the Second Workshop of WP2.

Sartor explained briefly the objectives and the organisation of the workshop, which had been planned for the following day of the coordination meeting, on April 18th 2013.

The activities of Workpackage 2 will be concluded with the Task 2.3 - "Production of syntheses and summaries" .

The following three deliverables are foreseen for the second phase of WP2:

D 2.3 - Report of Workshop 2: (Restricted to the partners of the project) - Month 24.

D 2.4 - Report of Workshop 2: (Open to the public) - Month 24.

D 2.5 - Synoptic tables summarising the information gathered: (Web site, public) - Month 30.

WP3. Data needs, quality, harmonisation, methodologies and models for an EAF, presented by J. Vigneau (presentation on the Intranet).

The activities of WP3 have focused on Task 3.1, reviewing the quality of data available to develop EAF indicators for the Mediterranean and Black seas. The output of this task (Deliverable D3.2) has suffered a delay due to the large amount of data collected and will be delivered in July 2013. Work on Task 3.2 is progressing towards establishing a core set of indicators that can be of wide application in the Mediterranean and Black seas. The results of other research projects on ecosystem indicators is also being taken into account (eg the FAO project MEDLEM on elasmobranchs, the EU project MYFISH, or the international project INDISEAS). Coherence with the Marine Strategy Framework Directive indicators will be sought (e.g. GES descriptors).

Deliverable D3.2 is advancing and will be finished by July 2013.

WP4. Coordination with the assessment and management international/regional bodies, presented by J. Leonart (presentation on the Intranet)

J. Leonart, coordinator of WP4 noted that finally FAO confirmed on 13/2/2013 the participation in the CREAM Concerted Action, this partner is considered to be especially important because of the activities of the Mediterranean cooperation projects. The



questionnaire was sent to the FAO cooperation projects (COPEMED, ADRIAMED, MEDSUDMED and EASTMED), and some answers were received just on the day of this meeting, without sufficient time to present an abstract in the meeting. This process delayed the presentation of D4.2, but this modification was communicated to the scientific officer and approved by him.

WP5. Training and capacity building. Conference. Dissemination component, presented by D. Gabiña (presentation on the Intranet)

After a brief presentation of the objectives and tasks of this WP, discussion focused on the events to be organised at the end of the project, the Training Courses and the International Dissemination Conference.

For the training courses, the CREAM Steering Committee decided in January 2013 the provisional titles, venues and approximate dates of the courses:

- Course 1. Ecosystem approach to fisheries in the Mediterranean and Black Seas. **Scientific basis.** Date and venue: Varna (Bulgaria), February 2014.
- Course 2. Ecosystem approach to fisheries in the Mediterranean and Black Seas. **Management and decision making.** Date and venue: Zaragoza (Spain), March 2014.

These dates could be exchanged, so the course in Varna (Scientific basis) would be held in March 2013 and the course in Zaragoza (Management and decision making) in February

The importance of including practical sessions and case studies in the course programme is highlighted by some Partners.

On 15-16 May 2013, a preparation meeting (programme, timetable, lecturers, publicity leaflet) will be held at the IAMZ-CIHEAM with the participation of five experts from the CREAM consortium, FAO and BSC. Training courses will be open to participants from all Mediterranean and Black Sea countries, not only to those belonging to the CREAM consortium. The desired profile is to be discussed and decided in the programme preparation meeting, but professionals from public and private organisations involved in fisheries management, as well as decision-makers, technical advisors and researchers may be welcome. IAMZ will prepare a publicity leaflet and will disseminate it through the CREAM and IAMZ web sites and through a mailing list of about 2,350 addresses.

Regarding the International Dissemination Conference, it will be held in Barcelona on 9-10 April 2014 at the hall of conferences of the CREAM partner ICM-CSIC. It will be preceded by the last Coordination meeting and General Assembly on 7 April and by the last WP4 Workshop on 8 April. Participation in the Conference will be closed by invitation. The programme will consist exclusively in guest conferences, with invited speakers from the CREAM consortium, but also external. 1-2 participants/partner will be invited to the Dissemination Conference; the rest of participants will be from the External Advisory Committee and other invited experts from all Mediterranean and Black Sea countries, not only from those belonging to the CREAM consortium. The preferred profile for the experts to be invited will be decision-makers, mainly from the Administration, stakeholders (fisheries sector, NGO, etc.) and also scientists. In principle, it is expected that the number of participants will be around 100-110 (40 from the CREAM Consortium, 50 decision-makers and stakeholders from Mediterranean and Black Sea countries, 5 from the External Advisory Committee, etc.).

J. Lleontart proposed to publish the proceedings of the conference in the ICM-CSIC journal *Scientia Marinae*, which has an editorial committee and an impact factor of around 1.3. Some other details, such as its cost, will be provided during the next days by J. Lleontart.



In the next few days, in order to create the list of participants in the Conference (and also in the training courses) Dunixi Gabiña will send to all the CREAM partners a questionnaire to nominate potential experts to be invited from each country. On his side, and also in the next few days, Jordi Lleonart will draft and circulate a first programme proposal for the Conference.

WP6. Strengthening the scientific basis of the EAF application in Mediterranean and Black Sea fisheries, presented by P. Cury (presentation on the Intranet).

WP6 will organize a workshop (tentatively, in Split, Croatia, or alternatively in Sète, France, if not possible) from 8-10 October 2013 to analyse the steps required to develop a scientific strategy to implement EAF in the Mediterranean and Black seas. The outputs of WP3 will partially support this workshop (Joel is asked to see, together with INSISEAS, if the indicators can be of interest for CREAM and to explore the feasibility of the calculation during the workshop as well as the MSFD indicators). The elements of the Mediterranean and Black sea EAF network (coded "EMBASEAS") were previously discussed in the July 2012 Sète meeting and should include: a methodological toolbox, a socio-economic platform, a global database for the Mediterranean and Black seas following the Ecospace model, and coordinated actions to answer calls for scientific projects in the area. One external scientist and one external manager from countries having successfully implemented EAF will be invited to attend the workshop. The GFCM secretariat will be invited as well in order to coordinate efforts on the development of core indicators.





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**2nd Coordination Meeting
Hotel Diplomat, Sliema, Malta
17 April 2013**

Annex 1. Agenda

17 April Coordination meeting

Time	Item	Lead
08:30	Meeting of the Steering Committee (Coordinators and WP leaders)	Coordinators
09:30	Welcome and opening (MSDEC Malta, Coordinators)	Coordinators
09:45	1. Approval of the agenda 2. Approval of the minutes of 1 st Coordination Meeting and General Assembly held in Varna on 18-19 April 2012 3. Report by the Coordinators	Coordinators
10:15	4. Review of the DoW, milestones, deliverables a. Quick review of WP1 activities (most of them will be dealt with in the General Assembly - See agenda in next page)	WP leader
10:30	b. Review of WP2 activities. Objectives and planning of the activities of the third year of the project	WP leader
11:00	<i>Coffee break</i>	
11:30	c. Review of WP3 activities. Discussion on Deliverable D3.2 "Overview of data available in support of an EAF"	WP leader
13:00	<i>Lunch</i>	
14:00	d. Review of WP4 activities i. Objectives ii. Collecting of information iii. Preliminary analysis of information	WP leader
14:45	e. Review of WP5 activities i. The CREAM Web site ii. Planning of the Training Courses and of the International Dissemination Conference	WP leader
15:30	f. Review of WP6 activities i. Review of the first WP6 meeting: The scientific strategy needed to promote a regional ecosystem-based approach to fisheries in the Mediterranean and Black Seas ii. Strategy for the coming WP6 meeting on implementing the EAF iii. Discussion on a future integrated approach for an EAF in the Mediterranean and Black Seas	WP leader
16:15	5. Next steps	Coordinators
16:45	Close of the 2 nd Coordination Meeting	



Annex 2: List of deliverables related to the 2nd Coordination Meeting

in green, deliverables already done

in red, deliverables that must be generated by this meeting

in blue, deliverables foreseen for the next future

WP1

D1.1	Consortium Agreement signed	DONE
D1.2	Coordination Action booklet	DONE
D1.3	Website (Intranet)	DONE
D1.4	Minutes of the kick-off meeting	DONE
D1.5	Minutes of Coordination Meeting 1	DONE
D1.6	Periodic Report (technical and financial) for Reporting Period 1	DONE
D1.7	Minutes of Coordination Meeting 2	M26

WP2

D2.1	Report of Workshop 1	DONE
D2.2	Summary Report of Workshop 1 (website)	DONE
D2.3	Report of Workshop 2	M27
D2.4	Summary Report of Workshop 2 (website)	M27
D2.5	Synoptic tables summarizing the information gathered	M30

WP3

D3.1	State of the art, background and list of potential indicators for an EAF	DONE
D3.2	Overview of data available in support of an EAF	M24
D3.3	Report on proposed indicators, models, methodologies and reference points for the EAF	M30

WP4

D4.1	Report of the WP4 kick off meeting	DONE
D4.2	Summary report on the knowledge in the assessment and management of Mediterranean and Black Sea Fisheries (Pending)	M13
D4.3	Report of the intermediate meeting	DONE

WP5

D5.1	Production of the publicity (leaflet and website) of the International Dissemination Conference (IDC)	M24
D5.2	Production of two International Training Courses (ITCs) publicity leaflet and opening of the admission	M24
D5.3	Programme of the ITCs	M25

WP6

D6.1	Executive Report of the intermediate meeting including a scientific strategy to achieve EAF objectives for 2020	DONE
D6.2	Exec. Report of the final meeting incl. an operational scientific network for implementing the EAF	M30



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**General Assembly
Hotel Diplomat, Sliema, Malta
17 April 2013**

MINUTES

The CREAM Consortium Agreement (CA) signed by all partners establishes the General Assembly (GA) as the ultimate decision-making body of the Consortium. The GA takes decisions on the workplan, the financial issues and in general on all matters of fundamental importance to the consortium. The General Assembly (GA) will take place at least once a year and will be chaired by the Project Coordinator.

The General Assembly was attended by 23 participants (annex 1). All presentations, making reference to Agenda Items (annex 2), are available at the Intranet of the CREAM Web site: www.cream-fp7.eu following the path:

Intranet - Meetings - General Assembly Varna 19 April 2012

For accessing the Intranet:

User: partnercream

Password: keypartner

Item 1. Approval of the Agenda

The agenda (see annex 2) was approved.

Item 2. Approval of the minutes of the last General Assembly

The minutes of the last General Assembly (Varna, Bulgaria, 19 April 2012) were approved. They are available at the Intranet at:

5 - Deliverables / Deliverable 1.5 Deliverable 1.5 CREAM Minutes of Coordination Meeting 1.

Item 3. Financial issues

The 1st Activity Report covering 1st half of the project (May 2011- Oct 2012) was submitted to the EC on 05/02/2013. Concerning the 1st Financial Report, some difficulties and mistakes appeared during the elaboration of the Financial Report but were overcome and finally the complete set of Form Cs was sent to the EC on 25/03/2013.

Expenditure of the project. 40% of the total budget has been spent during the first reporting period (18 months, half life of the project), with 49% for personnel costs and 27% for travel and per-diem. These figures meet the expected pace of expenditure, since the most important expenses for travel and per-diem will be at the end of the project, especially for the training courses and the International Dissemination Conference. Most of the partners have reached the expected level of expenditure, although some others have over spent their personnel budget (due to higher number of person-month than expected) and others have under spent it (due to lower number of person-months and/or lower unit costs than planned).

If no objections are made by the EC to the reports, the next payment would be received around July 2013. Then the Coordinator will distribute it to the partners. The payment will be calculated on the following basis: Payment = 90% total budget - advancement (adv. Includes 5% retained as guarantee fund)



The details of this item are available at the Intranet (Item 5_Lopez-Francos.pdf). Partners are requested to pay attention to this presentation.

Item 4. Revision of the DoW, milestones, deliverables

Activities and deliverables are on time as scheduled. In annex 2 it is shown the new Gantt Chart approved after the Contrat Amendment for the extension of the Consortium and also a summary of the deadlines of the Deliverables to be provided in the forthcoming months.

Item 5. Preparation of the next scientific and financial report

The next report will be the last one, and will cover from November 2012 to May 2014. A new electronic submission method will avoid sending Form C in paper, but it is to be tested. The Coordinator will send instructions to Partners at due time.

The Coordinator reminds Partners to fill in timesheets for time recording conscientiously as they are the basis for costs reporting.

The details of this item are available at the Intranet (Item 5_Lopez-Francos.pdf). Partners are requested to pay attention to this presentation.

Item 6. Date and place of next General Assembly

The next General Assembly will take place in the period of 7 April 2014 in Barcelona, Spain.



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General Assembly
Hotel Diplomat, Sliema, Malta
17 April 2013

Annex 1. List of participants

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General Assembly
Hotel Diplomat, Sliema, Malta
17 April 2013

Annex 2. Agenda

17:15	<u>General Assembly</u>	Coordinators
	<i>The CREAM Consortium Agreement (CA) signed by all partners establishes the General Assembly (GA) as the ultimate decision-making body of the Consortium. The GA takes decisions on the workplan, the financial issues and in general on all matters of fundamental importance to the consortium. The General Assembly (GA) will take place at least once a year and will be chaired by the Project Coordinator.</i>	
	Items:	
	<ol style="list-style-type: none">1. Approval of the agenda2. Approval of the minutes of the last General Assembly3. Financial issues4. Revision of the DoW, milestones, deliverables5. Preparation of the next scientific and financial report6. Date and place of next General Assembly	
18:30	Close	
