



***EU FP7 Project CREAM
Coordinating research in support to application of EAF
(Ecosystem Approach to Fisheries) and management
advice in the Mediterranean and Black Seas***

***Deliverable 1.5
Minutes of Coordination Meeting 1***

Start date of project: 01/05/2011

Duration: 36 months

Due date of deliverable: 31/05/2012

Lead partner for deliverable: Mediterranean Agronomic Institute of Zaragoza / International Centre for Advanced Mediterranean Agronomic Studies

WP leader: Dunixi Gabiña

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CREAM

Coordinating research in support to application of
Ecosystem Approach to Fisheries and management advice
in the Mediterranean and Black Seas



Steering Committee Report Grand Hotel Dimyat, Varna, Bulgaria 18 April 2012

Meeting of the Steering Committee (Coordinators and WP leaders Coordinators)

Before the General Assembly a meeting of the Steering Committee (which includes WP leaders and the Coordinators) was held from 8:30 to 9:30 on 18 April in order to prepare the Kick-off meeting.

The meeting was attended by Coordinators and WP Leaders (see agenda in annex 1)

The coordinator (D. Gabiña, CIHEAM) and scientific coordinator (J. Lleonart, ICM/CSIC) recalled the functions of the Steering Committee and the External Advisory Committee, the Gantt Chart with a special mention to the Deliverable deadlines, and the state of the art regarding budget execution. The WP coordinators, briefly reviewed the content of each WP.

Regarding meetings, workshops, seminars and training courses, the following timetable was agreed:

- Month 13 (29-31 May 2012): Meeting of WP4 (29 May) and Workshop of WP2 (30-31 May) in Rome (Italy).
- Month 15 (3-4 July 2012): Meeting of WP6 in Sète (France).
- Month 24 (April 2013): Coordination meeting and General Assembly (WP1) and Workshop of WP2. (In the General Assembly held on 19 April, it was decided to book 16-18 April 2013 as the date for these events and Malta has been suggested as the venue).
- Month 30 (November 2013). Meeting of WP6. Dates and venue to be decided.
- Period between months 32 and 36 (January - April 2014). Two training courses (WP5), one in Zaragoza (Spain) and the other in Chania (Greece). Dates to be decided.
- Month 36 (April 2014). Coordination meeting and General Assembly (WP1), meeting of WP4 and International Dissemination Conference (WP5), in Barcelona (Spain). Dates to be decided.

The budget execution follows the planned figures for coordination meetings with a cost of around 25,000 euros per meeting.

Attendants:

Dunixi Gabiña
Antonio López Francos
Jordi Lleonart
Francesc Maynou
Paolo Sartor
Joël Vigneau
Christian Chaboud



Steering Committee Meeting
Grand Hotel Dimyat, Varna, Bulgaria
18 April 2012, 08:30 - 09:30

Annex 1. Agenda

Objective: to prepare the Coordination Meeting and the General Assembly of 18-19 May

Time	Item	Lead
08.30	1. Welcome and opening	Coordinators ¹
	2. Reminder of the Steering Committee functions	Coordinators
	3. Short review of Work Packages, Milestones and Deliverable	WP leaders ²
	4. Budget execution	Coordinators
	5. Comments on the agenda and organisation of the Coordination Meeting and the General Assembly	Coordinators
09.30	Closure	

¹J. Leonart (Scientific) and D. Gabiña (Administrative)

²J. Leonart, D. Gabiña, P. Sartor, J. Vigneau, P. Cury



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**1st Coordination Meeting
Grand Hotel Dimyat, Varna, Bulgaria
18-19 April 2012**

MINUTES

Opening and arrangements of the meeting

The 1st Coordination Meeting followed the agenda (annex 1) and was attended by 26 participants (annex 2), including: Consortium members and Ph. Moguedet, Research Programme Officer for Research on Fisheries, European Commission.

The meeting was opened by Mr. Atanas Palazov, Director of the Institute of Oceanology - Bulgarian Academy of Sciences, Mr. D. Gabina (IAMZ/CIHEAM) as Coordinator and Mr. J. Lleonart (ICM/CSIC) as scientific coordinator, and Mr. P. Moguedet (EC) who welcomed the participants to the meeting.

Mr. López-Francos acted as rapporteur.

All presentations, making reference to Agenda Items, are available on the Intranet of the CREAM Web site: www.cream-fp7.eu following the path:

Intranet - Meetings - 1st Coordination Meeting (Varna, 18-19 April 2012)

For accessing the Intranet:

User: partnercream

Password: keypartner

Item 1. Approval of the Agenda

The agenda was approved.

Item 2. Approval of the minutes of the kick-off meeting

The minutes of the kick-off meeting were approved. They are available on the Intranet at:

5 - Deliverables / Deliverable 1.4 Minutes of the kick-off meeting

Item 3. Report by the Coordinators

This report (presentation on the Intranet) made a reference to the following questions:

- Three new members joined the Consortium: MRRR (Malta), DFMR + OC-UCY (Cyprus) and WEFRI (Georgia). This has implied a negotiation with the EC for the extension of the Consortium, including a new budget distribution (presented) and a new version of the Gantt Chart after Rome, and the signing of a new Consortium Agreement.
- Activities and deliverables are on time as scheduled. Annex 2 shows the new Gantt Chart approved after the Contrat Amendment for the extension of the Consortium and also a summary of the deadlines of the Deliverables to be provided in the forthcoming months.



Item 4. Review of the DoW, milestones, deliverables

Each coordinator took the floor and presented the WP led.

WP1. Project Coordination. Mr. D. Gabina (presentation on the Intranet).

Dr. Gabiña presented the coordination activities, specially noting the incorporation of three new partners, from Cyprus, Malta and Georgia. He also presented the web site and the brochure of the CREAM Coordination Action, however most of the administrative aspects were dealt in the General Assembly.

WP2. Current understandings in stock assessment and fishery effects on ecosystems, by Mr. P. Sartor (presentation on the Intranet).

Dr. Sartor, coordinator of WP2 presented the results of the questionnaire. He remarked both, the good response of the participants (171 filled templates were received from all participants - see presentation Item 4_WP2.pdf on the Intranet for a summary of the results - and the heterogeneity of activities, that makes difficult an accurate analysis of the data; this analysis will be done in the workshop to be held in Rome in 30-31 may 2012.

P. Sartor, coordinator of WP2 presented the results of the questionnaire. He remarked both, the good response of all the participants (180 filled templates were received, see presentation Item 4_WP2.pdf on the Intranet for a summary of the results) and the heterogeneity of the content of the projects/activities carried out by each partner. This aspect is mainly due to the different typology of activities considered, and to some differences in the “interpretation” of the available information in the EAF context.

The WP coordinator presented some proposals for the next workshop of WP2, which will be held in Rome in 30-31 may 2012. The workshop will be focused to an accurate analysis of the information sent by each partner, in order to produce a synthetic overview and to highlight strength and weakness aspects, as well as to elaborate proposals for future researches and also for the training course of WP5.

Finally, P. Sartor informed that some standard tables will be produced and delivered to all the partners for their contribution; these tables will be utilised for the synthesis work during the workshop.

WP3. Data needs, quality, harmonization, methodologies and models for EAF, presented by Mr. J. Vigneau (presentation on the Intranet).

J. Vigneau, coordinator of WP3 presented the results of the questionnaire. He highlighted the full respect of the deadline by all the partners. In total 114 files were received, detailing data collected through research projects, surveys at sea, fisheries statistics and other monitoring programmes. Moreover, J. Vigneau requested the project SeaDataNet to provide information from their collection of data all around the Mediterranean and Black Sea area, and received hundreds of files totalising 4500 parameters. The SeaDataNet data covers mainly the abiotic parameters, with some information on plancton, presence of fish in some areas and some fisheries statistics. Given the huge amount of information received and their heterogeneity, it was requested to CREAM partners to resubmit the full information with precise guidelines for facilitating the compilation work and to delay the provision of the WP deliverable (D3.1) at the end of May instead of end of April.

Regarding the potential indicators, a discussion occurred on the need to broaden the indicators to other fields than the only fisheries, e.g. environmental (SeaDataNet), legal frames (LaMed project) and other anthropogenic marine activities. Eventually, it was decided not to restrict the CREAM work to the only fisheries data, but with a constant concern over the specificities of the Mediterranean and Black Sea context. The presentation of potential indicators during the meeting (see presentation on the Intranet) was based on the literature and FAO work. The EU representative informed that it would be relevant to consider the 9 indicators part of the EU data collection regulation (DCF), since these indicators were deemed the most important after several ad hoc workshops and long



concertations It was suggested to evaluate also the indicators developed in the IndiSeas project, the EU Marine Strategy Framework Directive (MSFD) and the JRC EAF working group.

WP4. Coordination with the assessment and management international/regional bodies, presented by Mr. J. Lleonart (presentation on the Intranet)

Dr. Lleonart, coordinator of WP4 noted that FAO did not yet confirm the participation in the CREAM Concerted Action, this partner is considered to be specially important because of the activities of the Mediterranean cooperation projects. Action will be taken by the CREAM Coordinator in order to request a positive answer from the FAO officers. The WP coordinator presented the questionnaire sent to the international organisations, but no answer has been received yet. Some participants pointed the absence of NGOs and some other organisations as IUCN or CIESM, ACCOBAMS and other international organisations in WP4. Regardless that the composition of external participants was discussed in the preparation of the project and now there is no possibility to integrate new partners, the choice was done based on the involvement of the organisations in fisheries management. The WP4 meeting will be held in Rome at the end of May in coordination with the WP2 Workshop.

WP5. Training and capacity building. Conference. Dissemination component, presented by Mr. D. Gabiña (presentation on the Intranet)

In this WP, and regarding the Web site some suggestions were made:

- To include a section with links to relevant sources of information, as for example, the FAO's report on The State of World. Fisheries and Aquaculture. 2010.
- On the Intranet, Power Point presentations should be in pdf format.

Other clarifications were made on the Training Courses and the Final Dissemination Conference:

- In both events there will be a programme committee which will be formed by the Steering Committee and some members of the External Advisory Committee.
- Training courses will be open to participants from all Mediterranean and Black Sea countries not only to those belonging to the CREAM consortium. The desired profile is to be discussed and decided in the programme preparation meeting, but professionals from public and private organizations involved in fisheries management, as well as decision-makers, technical advisors and researchers may be welcomed. IAMZ will prepare a publicity leaflet and will disseminate it through the CREAM and IAMZ web sites and through a mailing list of about 2,350 addresses.
- Invited participants in the Final Dissemination Conference may also be from all Mediterranean and Black Sea countries not only to those belonging to the CREAM consortium. The preferred profile is also to be discussed and decided in the programme preparation meeting, but they will probably be high level decision-makers and professionals from public and private organizations involved in fisheries management.

WP6. Strengthening the scientific basis of EAF application in Mediterranean and Black Sea fisheries, presented by Mr. C. Chaboud on behalf of P. Cury who could not attend the meeting (presentation on the Intranet).

Dr. Chaboud presented the organisation of the first WP6 meeting to be held in Sète, 3rd and 4th of July, 2012. It was discussed the character of the meeting, which should be a planning of the WP6 activities rather than a scientific congress. For some participants the agenda was too ambitious and it was suggested to reduce the number of items to be discussed. It was agreed that the WP6 coordinator will send a new agenda. Sent on 3 May (see presentation on the Intranet - Item 4_WP6.pdf)



Item 5. Next steps

In a very short time, there will be two CREAM events, the WP4 meeting (29 May 2012) and WP2 Workshop (30-31 May 2012) in Rome, Italy, and the WP6 meeting in Sète, France (3-4) July 2012.

Regarding the Coordination meeting and General Assembly (WP1) and Workshop of WP2 to be held in Month 24 (April 2013), in the General Assembly held on 19 April, it was decided to book 16-18 April 2013 as the date for these events and Malta was suggested as the venue.

Participants in the meeting





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1st Coordination Meeting
Grand Hotel Dimyat, Varna, Bulgaria
18-19 April 2012

Annex 1. Agenda

18 April

Time	Item	Lead
08:30	Meeting of the Steering Committee (Coordinators and WP leaders)	Coordinators
09:30	Welcome and opening (IO - BAS, Coordinators, Ph. Moguedet)	Coordinators
09:45	1. Approval of the agenda 2. Approval of the minutes of the kick off meeting 3. Report by the Coordinators	Coordinators
11:00	Coffee	
11:30	4. Review of the DoW, milestones, deliverables a. Quick review of WP1 activities (most of them will be dealt with in the General Assembly - See agenda in next page)	WP leaders
12:00	b. Review of WP2 activities i. Objectives ii. Review and complete where possible the information gathered within all Member Countries for Task 2 iii. Preliminary analysis of information iv. Preparation of workshop	
13:00	Lunch	
14:00	b. Review of WP2 activities (Continuation)	WP leaders
16:00	Coffee	
16:15	c. Review of WP3 activities i. Review and complete where possible the information gathered within all Member Countries for Task 2 and 3 ii. Review the list of indicators currently used for EAF in different regions of the world, and define a list of potential indicators that could be used in the context of the Mediterranean and Black Sea iii. For each of the indicators listed in point (i), analyse the available information and indicate (1) the relevance of the information, (2) the gaps and the appropriateness of the information and (3) alternative indicators or. iv. Propose a roadmap for the intersessional period	WP leaders
18:00	Close of meeting day 1	
20:00	Social dinner	



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19 April

Time	Item	Lead
11:30	4. Review of the DoW, milestones, deliverables (continuation) d. Review of WP4 activities i. Objectives ii. Collecting of information iii. Preliminary analysis of information	WP leaders
12:00	e. Review of WP5 activities i. The CREAM Web site ii. Planning of the Training Courses and of the International Dissemination Conference	
13:00	Lunch	
14:00	e. Review of WP5 activities (Continuation) f. Review of WP6 activities i. Organisation of the next WP6 meeting	WP leaders
16:00	Coffee	
	5. Next steps	Coordinators
18:00	Close of meeting	



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List of deliverables related to the 1st Coordination Meeting

in red, deliverables already done

in blue, deliverables that must be generated by this meeting

in green, deliverables foreseen for the next future

WP1

D1.1	Consortium Agreement signed	DONE
D1.2	Coordination Action booklet	DONE
D1.3	Website (Intranet)	DONE
D1.4	Minutes of the kick-off meeting	DONE
D1.5	Minutes of Coordination Meeting 1	M13
D1.6	Periodic Report (technical and financial) for Reporting Period 1	

WP2

D2.1	Report of Workshop 1	M15
D2.2	Summary Report of Workshop 1 (website)	M15

WP3

D3.1	State of the art, background and list of potential indicators for an EAF	M12
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WP4

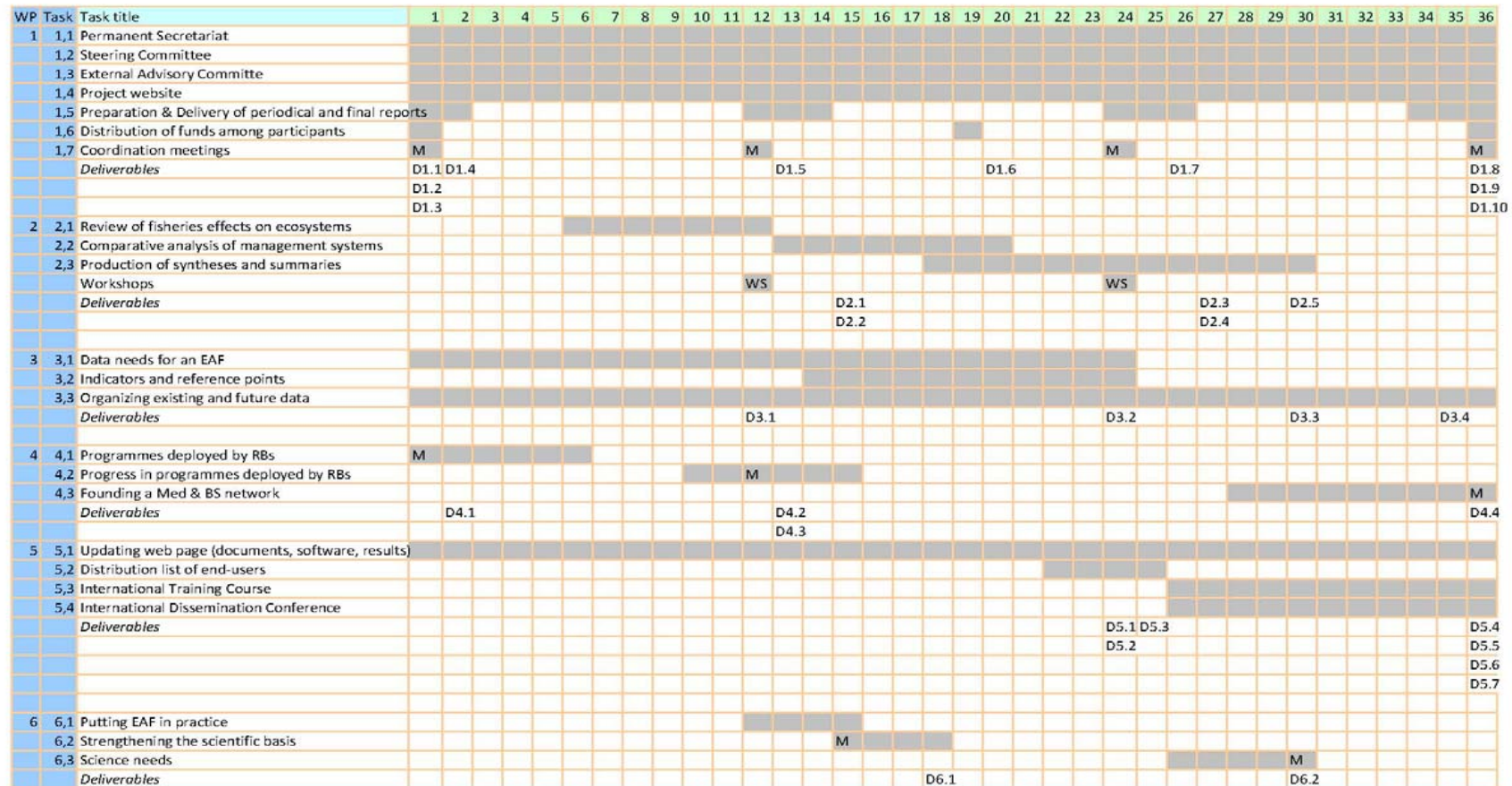
D4.1	Report of the WP4 kick off meeting	DONE
D4.2	Summary report on the knowledge in the assessment and management of Mediterranean and Black Sea Fisheries	M13
D4.3	Report of the intermediate meeting	M13

WP6

D6.1	Executive Report of the intermediate meeting including a scientific strategy to achieve EAF objectives for 2020	M18
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CREAM Gantt Chart. Updated 20 December 2011



M meetings
 WS Workshops
 D Deliverables



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1st Coordination Meeting Grand Hotel Dimyat, Varna, Bulgaria 18-19 April 2012

Annex 2. List of participants

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**General Assembly
Grand Hotel Dimyat, Varna, Bulgaria
19 April 2012**

MINUTES

The CREAM Consortium Agreement (CA) signed by all partners establishes the General Assembly (GA) as the ultimate decision-making body of the Consortium. The GA takes decisions on the workplan, the financial issues and in general on all matters of fundamental importance to the consortium. The General Assembly (GA) will take place at least once a year and will be chaired by the Project Coordinator.

The General Assembly was attended by 25 participants (annex 1). All presentations, making reference to Agenda Items (annex 2), are available at the Intranet of the CREAM Web site: www.cream-fp7.eu following the path:

Intranet - Meetings - General Assembly Varna 19 April 2012

For accessing the Intranet:

User: partnercream

Password: keypartner

Item 1. Approval of the Agenda

The agenda (see annex 2) was approved.

Item 2. Approval of the minutes of the kick off meeting

The minutes of the 1st General Assembly (kick-off meeting; Rome, 24-25 May 2012) were approved. They are available at the Intranet at:

5 - Deliverables / Deliverable 1.4 Minutes of the kick-off meeting

Item 3. Financial issues

The CA budget has been changed after the incorporation of three new partners to the Consortium (MRRRA Malta; DFRM + OC-UCY, Cyprus; WEFRI, Georgia). The details of the new budget are available at the CREAM Intranet at:

1 - Project management documents / Annex I-DOW CREAM (265648).pdf

The Coordination budget execution, managed by the Coordinator (IAMZ-CIHEAM) follows the figures planned for coordination meetings with a cost of around 25,000 euros per meeting.

Item 4. Revision of the DoW, milestones, deliverables

Activities and deliverables are on time as scheduled. The new Gantt Chart approved after the Contrat Amendment for the extension of the Consortium and also a summary of the deadlines of the Deliverables to be provided in the forthcoming months were reviewed (pages 11 and 12 of this document).



Item 5. Preparation of the next scientific and financial report

The details of this item are available at the Intranet (Item 5_Lopez-Francos.pdf). Partners are requested to pay attention to this presentation.

The first Periodic Report must be submitted by the Coordinator within 60 days of the end the period (deadline: 1/01/13). The Periodic Report will contain:

- A report of the progress of the work towards the objectives of the project, including achievements and attainment of any milestones and deliverables identified in the CREAM DoW (Annex I to the Grant Agreement). This report should include the differences between work expected to be carried out and work actually carried out and is to be elaborated by the Coordinators and WP leaders.
- List of Deliverables and Milestones. To be elaborated by the Coordinators.
- Forms C (financial statements) from each beneficiary, together with a summary report consolidating the claimed Community contribution in an aggregated form. FORM C has to be filled on-line by each partner through the Participant Portal (*Instructions to access the portal will be sent to all partners by October 2012*). Once filled in, it will be submitted to the coordinator (also through the participant Portal). The Coordinator will revise it and will approve it. Then the Partner will print the definitive version, sign, date and stamp and send it by post to Coordinator. Partners submit also their definitive version on-line through the Portal
- An explanation of the use of resources. It is an explanation of the costs incurred for the Project execution. The Coordinator will send a template to the Partners for completing this part of the report.

Item 6. Reporting Guidelines. Guest presentation by Philippe Moguedet, Research Programme Officer for Research on Fisheries, European Commission
(Presentations available at the Intranet)

Philippe Moguedet presented first the most relevant aspects of Fisheries Related Research in the 7th Framework Programme (2007-2013). In his second presentation, related to the reports to be submitted to the European Commission at the end of 2012, he made especial emphasis on several issues, such as the difficulty to have a time extension at the end of the project and the impossibility to have an increase in the amount to be received from the EC, the need to follow carefully the reporting guidelines, the need to communicate the Coordinator in a formal letter to the European Commission the changes in the personnel working for the project, etc. All these questions are detailed in his presentation, available at the Intranet.

Item 7. Changes in the Consortium

Three new members joined the Consortium: MRRA (Malta), DFMR + OC-UCY (Cyprus) and WEFRI (Georgia). This has implied a negotiation with the EC for the extension of the Consortium, including a new budget distribution (presented) and a new version of the Gantt Chart after Rome, as well as a new Consortium Agreement signed.

Item 8. Date and place of next General Assembly

The next General Assembly will take place in the period of 16-18 April 2013 and Malta has been suggested as the venue.



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1st Coordination Meeting Grand Hotel Dimyat, Varna, Bulgaria 18-19 April 2012

Annex 1. List of participants

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Annex 2. Agenda

19 April

<u>Time</u>	<u>Item</u>	<u>Lead</u>
09:00	<p><i>General Assembly</i></p> <p>The CREAM Consortium Agreement (CA) signed by all partners establishes the General Assembly (GA) as the ultimate decision-making body of the Consortium. The GA takes decisions on the workplan, the financial issues and in general on all matters of fundamental importance to the consortium. The General Assembly (GA) will take place at least once a year and will be chaired by the Project Coordinator.</p> <p><i>Items:</i></p> <ol style="list-style-type: none"><i>1. Approval of the agenda</i><i>2. Approval of the minutes of the last General Assembly</i><i>3. Financial issues</i><i>4. Revision of the DoW, milestones, deliverables</i><i>5. Preparation of the next scientific and financial report</i><i>6. Reporting Guidelines. Guest presentation by Philippe Moguedet, Research Programme Officer for Research on Fisheries, European Commission</i><i>7. Changes in the Consortium</i><i>8. Date and place of next General Assembly</i>	Coordinators